



RT Alderman Parent Association
 Annual General Meeting
 November 19th, 2025
 6:30 pm - 7:00 pm

MINUTES

Attendees: Ashlin Russel, Lisa McBain, Lindsay Otterson, Jennifer Kids, Jennifer Laight, Brenda Lewis, Kirk Newman, Shauna Green, Anirban Ghosh, Karen Lobsinger, Tracy Roberts, Cara Polujan, Kari Iwaniuk, Crystal Schatz, Jenn Ponn, Michelle, April Sanders, Jolamade Oloko

Minutes	Presenter
Call to Order/Quorum (1 minute) 6:36pm	Ashlin
Welcome and Introductions (2 minutes)	Ashlin
Review/Approval of the Agenda (1 minute) Motion: Jennifer Laight Second: Lisa McBain	Ashlin
Review and Approval of last meeting minutes (1 minute) Motion: Jennifer Laight Second: Lindsay Otterson	Ashlin
Treasurer Report (5 minutes) Year End Financial Report Audited financial statements reviewed by Treasurer Jennifer Kidd. Highlights are: <ul style="list-style-type: none"> ● Statements run August 31, 2024 to August 31, 2025 ● This was a casino year and we made \$82,956.03. ● School support for the August 31, 2024 to August 31, 2025 was \$45,347 ● Does not include \$14,633.45 committed but not yet spent ● As at August 31st, bank balances were: <ul style="list-style-type: none"> ○ General Account: \$23,042.60 ○ Casino Account: \$111,200.66 ● AGLC has reviewed and signed off on the casino account financials. Upcoming items for financials: <ul style="list-style-type: none"> ● Reporting to Federal Government in January ● Working with the new school admin to speed up payment of invoices. 	Jennifer K

<p>Motion for Auditors:</p> <ul style="list-style-type: none"> ● Jennifer Laight motions to use two internal auditors in place of an external accounting firm for auditors. ● Seconded by Ashlin Russel <p>No opposition from the floor. Motion carried.</p> <p>Volunteers sought from the attendees to be auditors:</p> <ul style="list-style-type: none"> ● Jennifer Ponn ● Anirban Ghosh 	
<p>Election into Roles (5 Minutes)</p> <p>Current executive members have resigned.</p> <p>President: Lindsay Otterson motions to nominate Ashlin to role of chair. Seconded by Lisa McBain. No one opposed. Motion carried.</p> <p>Vice President: Lisa McBain motion to nominate for Lindsay Otterson to be Vice President. Seconded by Jennifer Kidd. No one opposed. Motion Carried.</p> <p>Secretary: Ashlin Russel motioned to nominate Lisa McBain to be Secretary. Seconded by Lindsay Otterson. No one opposed. Motion Carried.</p> <p>Treasurer: Ashlin Russel motioned to nominate Jennifer Kidd to be treasurer. Seconded by Lisa McBain. No one opposed. Motion carried.</p> <p>Casino Coordinator: Jennifer Kidd motioned to nominate Nicole Sparks to be Casino Coordinator. Seconded by Jennifer Kidd. No one opposed. Motion carried.</p> <p>Director at Large: Lisa McBain motioned to nominate Jennifer Laight to be a Director at Large. Seconded by Jennifer Kidd. No one opposed. Motion carried.</p> <p>Still looking for:</p> <ul style="list-style-type: none"> ● Volunteer Coordinator ● Fundraising Coordinator ● Communications Coordinator ● Directors at Large <p>Fundraising is of particular concern as these activities will fund our general account. This account can be used for things like teacher</p>	<p>Ashlin</p>

<p>gifts which can not be paid for out of the casino account.</p> <p>If someone is not interested in the position full time it would be great to have someone organize a specific fundraiser.</p> <p>Suggestions of a Purdy's fundraiser for the spring. Lindsay, Jennifer and Cara Polujan have indicated that they could help.</p> <p>Brenda to include a write up in the Week at a Glance on the vacant roles.</p>	
<p>Bylaws and Objectives (1 Minute) - No amendment to the bylaws and objectives for this year. Bylaws were just updated last year and follow the AGLC recommendations for their format.</p>	Ashlin
<p>Old/New Business (10 minutes)</p> <ol style="list-style-type: none"> 1. Paul Davis <ol style="list-style-type: none"> a. Booked and coming to present to the RTA community on January 13th, 2026 on the importance of online safety and social networking. www.socialnetworkingsafety.net b. Will be paid for through School Council Grant. 2. Parent Teacher Interviews <ol style="list-style-type: none"> a. Crystal Schatz motioned to approve up to \$400 for a food option for teachers during Parent Teacher interviews. Seconded by Ashlin Russel. No one opposed. Motion carried. 3. School Funding requests <ol style="list-style-type: none"> a. No requests at this time. Next funding request is expected in January. Funding requests are out of sync given the school disruption. <p>Kirk expressed gratitude from the staff for the support provided by the Parent Association both at these meetings and outside of these meetings to support the learning at the school.</p> <p>Jennifer Laight asked about how teachers are funding their classrooms this year as the Parent Association is not providing a general classroom allowance this year. This process was discontinued because of difficulty in ensuring receipts were submitted and repaid in a timely fashion.</p> <p>Instead administration is working with staff to use funds that were approved in September and will ensure that staff requests are brought forward as needed.</p> <p>Meet the Teacher BBQ cost was \$634.34. It was budgeted at \$900.</p>	Ashlin/ Lindsay

<p>Staff Appreciation Gifts:</p> <ul style="list-style-type: none">● Any funds for staff appreciation gifts for Christmas? Given the large amount of staff this might be a challenge with no fundraising to replenish the general account.<ul style="list-style-type: none">○ Total amount of staff including support staff, bus drivers to be determined● Other options include to organize a holiday potluck, drop off of baking and treats in the week before the holidays.● Motion by Jennifer Laight to approve up to \$1,000 for staff appreciation gifts for December. Seconded by Lindsay Otterson. No one opposed. Motion Carried.	
Next Meeting: January 21 st , 2026	
Meeting Adjournment: 7:19pm	