



RT Alderman Parent Association
Hybrid Meeting
September 16, 2026
7:00 pm - 7:30 pm

Meeting Minutes

Attendees:

In person: Ashlin Russell, Lisa McBain, Lindsay Otterson, Jennifer Laight, Mary Jane Armitage, Kirk Newman, Crystal Schatz, Cara Polijan, Danyelle Kaluski, Roz Wilson

Online: Meiti Yang

Meeting Minutes	Presenter
Call to Order/Quorum (1 minute) Call to Order at 7:25pm	Ashlin
Welcome and Introductions (2 minutes)	Ashlin
Review/Approval of the Agenda (1 minute) Motion: Jennifer Laight Second: Lindsay Otterson	Ashlin
Review and Approval of last meeting minutes (1 minute) Motion: Cara Polujan Second: Jennifer Laight	Ashlin
Treasurer Report (5 minutes) General Account Balance: \$20,938.93 Casino Account Balance: \$70,284.96 • Change in the bookkeeping situation at the school where the school only has a book keeper one day per week. • Last Wednesday was the book keeper's first day at the school. • All has gone well with filings with AGLC. Question: Of the \$45,779 approved in June, a lot of spending has already occurred. Update on each of those items will come once Jennifer and the book keeper have been able to connect and work through the billings from the teachers. All attending agree that doing the September funding request in June was a success and should be continued in future years.	Jennifer
Old/New Business (10 minutes) 1. Casino - will be looking for some additional support for the	Lindsay/ Ashlin

casino at the AGM.

2. Fundraising Opportunities/Updates

- a. Tap Payment Device
- b. RTA Concessions
 - Parent association has purchased a tap payment device to be used to run an RTA Concession at sporting events at the school.
 - Discussion around how to get this kicked off. Jennifer Kidd mentioned that Robert Warren runs a well attended canteen. She will try to find out who we could connect with at Robert Warren to discuss how they run theirs.

Questions regarding other fundraising activities at the school:

- Band fundraising has been done previously by Ms.Gray. Parent Association has advised Ms. Gray that she can qualify for casino funds and we have approved funds for her for 2026.
- Grade 9 Grad - does not do separate fundraising but receives a small amount of funding from the Parent Association for specific requested items.
- Mr. Newman to check if Ms. Gray will be continuing to do Growing Smiles or Purdys again this year or if this is something the Parent Association could pick up this year.

3. Funding motions:

- a. Meet the teacher BBQ - Approved in June.
- b. Canteen Spending

Motion by Ashlin Russel to approve \$250 from the general account for initial canteen supplies. Seconded by Jennifer Laight.

No one opposed.

c. School Funding requests

- i. Music: \$1,845 total
 - Ukeleles x 5 = \$500
 - Boom Whackers x 5, \$40.95/set = \$205
 - Ukulele replacement strings x 20 sets, \$11/set = \$200
 - Replacement mallet instruments (vandalized from last year) 2-3 instruments \$100-500/each = \$600
 - Mallet sticks 10 additional pairs, \$33.95/pair = \$340
- ii. Foods: \$1,000 total
 - Plastic bins for the lower shelves, utensils, and replace/restock the kitchen equipment

iii. Grade 5: \$900 • Book bins Motion by Jennifer Kidd to approve \$3,745 to fund the above requests. Second by Lindsay Otterson. No one opposed.	
Next Meeting Date: • October 14, 2026 - AGM Discussion around the need for better communications from the Parent Association and Parent Council. All aligned that to improve engagement we need to improve communication. We have had a volunteer step up who is looking to assist with this role this year.	
Meeting Adjournment: 8:07pm	