



RT Alderman School Council
 Annual General Meeting
 November 19th, 2025
 5:30 pm - 6:30 pm

MINUTES

Attendees: Ashlin Russel, Lisa McBain, Lindsay Otterson, Jennifer Kids, Jennifer Laight, Brenda Lewis, Kirk Newman, Shauna Green, Anirban Ghosh, Karen Lobsinger, Tracy Roberts, Cara Polujan, Kari Iwaniuk, Crystal Schatz, Jenn, Michelle, April Sanders

Minutes	Presenter
Call to Order/Quorum (1 minute) at 5:36pm	Ashlin
Welcome and Introductions (5 minutes)	Ashlin
Review/Approval of the Agenda (1 minute) Motion: Lindsey Second: Jennifer Laight	Ashlin
Review and Approval of last meeting minutes (1 minute) Motion: Jennifer Kidd Second: Jennifer Laight	Ashlin
<p>Principal Report (25 minutes)</p> <p>1. School Updates</p> <ul style="list-style-type: none"> a. Staff resource allocation b. PT Conferences shifts c. Revision of fall athletics d. High School open houses <p>Kirk Newman reviewed the Principal's report. Key points are summarized below.</p> <ul style="list-style-type: none"> ● Thank you from the staff and administration for the new laptop carts and Chromebooks for the students. ● School Development Plan: <ul style="list-style-type: none"> ○ Largely completed. Currently undergoing approvals and will be shared at a later meeting with updates throughout the year. ● Resource Allocations: <ul style="list-style-type: none"> ○ Through Sept staff completed assessments on all students to identify student strengths and needs and build a response plan to address those needs 	Brenda & Kirk

- Working to find small group opportunities to provide interventions for those students that need them.
- With resources available, staff feel that a workable plan has been created.
- Working to continue to explore ways to support executive functioning through task design and continuing to build in all disciplines with respect to Literary Interventions
- RTA Updates:
 - Parent teacher conferences are being held next week.
 - In school and out of school experiences have restarted
 - Fall athletics schedule has been revised due to the strike with athletics post winter break being unimpacted.
- High School Open Houses
 - Grade 9 parents watch for open house information being sent home by the Grade 9 team.
 - Information can also be found on the school website: <https://rtalderman.cbe.ab.ca/preparing-for-high-school>
- RTA Science Fair - Thursday Jan 29th
 - Maintaining scheduled date as planned for 2025/26 school year
 - Judges will be needed
- School Painting is ongoing
 - Not in classrooms just in hallways and common areas
 - Mural will be added to the Learning Commons by the end of the painting project
 - Question from online about if there was ever a thought to bring students in to the mural project
 - Brenda shared that the painting of the school was unexpected and mural was part of that
 - Brenda and Mr. Lee are investigating what they are allowed to do with the students from a painting perspective
- Radon Detection is ongoing at the school
 - Detectors have been put at the levels at which a space is generally used
 - Painting is not impacting the measurement
- Question from the floor about if window updates are being

<p>considered for the building</p> <ul style="list-style-type: none"> ○ Brenda to follow up ● Lindsey O shared that at her school they paired with an organization to have a living wall. <ul style="list-style-type: none"> ○ Further investigation on what options there are to improve the learning commons environment. 	
<p>Chair Report (5 Minutes)</p> <ol style="list-style-type: none"> 1. Recap and what's to come! <ol style="list-style-type: none"> a. Paul Davis <ol style="list-style-type: none"> i. Booked and coming to present to the RTA community on January 13th, 2026 on the importance of online safety and social networking. www.socialnetworkingsafety.net ii. Paul will be presenting to the students during the day based on the age groups and then will be presenting to parents in the evening iii. Working to confirm if the evening event can be livestreamed due to capacity limitations in the gym. 2. RTA Science Fair 3. RTA Open House - January 29th <ol style="list-style-type: none"> a. Anirban happy to put together a presentation or poster for the open house b. Will look to have something that highlights how parent council and the parent society are supporting the school community 4. We encourage families to connect with us: rtaparentsociety@gmail.com or instagram @rtaschoolpta 	<p>Ashlin</p>
<p>Election into Roles (5 Minutes)</p> <p>Lisa McBain motioned to nominate Ashlin Russel to role of Chair. Seconded by Jennifer Kidd. No one opposed. Motion carried.</p> <p>Lisa McBain motioned to nominate Lindsay Otterson to be Vice Chair. Seconded by Jennifer Kidd. No one opposed. Motion Carried.</p> <p>Lindsay Otterson motioned to nominate Lisa McBain to be Secretary. Seconded by Ashlin Russel. No one opposed. Motion Carried.</p>	<p>Ashlin</p>

<p>Ashlin Russel motioned to nominate Jennifer Kidd to be treasurer. Seconded by Lisa McBain. No one opposed. Motion Carried.</p> <p>Key Communicator role is currently vacant. If anyone is interested please reach out.</p> <p>The key communicator works to build and enhance a connection between parents/school communities and Calgary Board of Education. Key communicators liaise with school councils, enable more informed citizen input and share information, ideas and concerns as part of a system-wide network of involved parents. Some typical duties include attending Community of School Councils (COSC) meetings which are held several times throughout the year; and attending school council and executive meetings.</p>	
<p>Bylaws and Objectives (1 Minute) No amendments happening to bylaws.</p>	Ashlin
<p>Next Meeting: January 21st, 2026</p>	Ashlin
<p>Meeting Adjournment: 6:29pm</p>	